



LBB 4180/00 Delegate Database

The screenshot shows the 'Delegate Database - 30_Oct' application window. It features a menu bar (File, Edit, Search, View, Fields, Configure, Apply, Help) and a toolbar with 'Previous Name', 'New Name', 'Records: 7', and 'Next Name'. The main area is divided into two sections:

- Conference Data:** Includes fields for Last Name (Finn), First Name (Neil), Title ([None]), Country (New Zealand), Interpretation (Maori), User Display (English), Group (Musicians), Seat Number (2), PIN Code (321), Card Code (069345351), and Vote Weight (1). There is also an Authorization section with checkboxes for Mic, Voting, and Intercom, and a 'Read Card' button.
- Personal Data:** Includes fields for Street (17 Rowarawutu Road), Postal Code (5614 GH), City (Auckland), Company (Crowded House Ltd.), Birthdate (30/10/82), Phone (00 487 28 65774), and E-Mail (finn@crowdhouse.nz).

- ▶ Comprehensive database creation for all delegates
- ▶ Facility for configuring 'screen line' and 'card label'
- ▶ Facility for printing labels and chip card production
- ▶ Dedicated fields for ease-of-use
- ▶ On-screen help facility

The Delegate Database software allows users to compile a comprehensive database of information relating to participants at a conference or meeting. The delegate information is classed as either 'conference-related' or 'personal'.

- Conference-related deals with parameters like interpretation language, vote weight and authorization. This data is used by the DCN Next Generation for conference controlling
- Personal information deals with data such as home address and telephone number, date of birth and fax number. This data is for reference only

Functions

The data for each delegate is stored in a 'screen card', which contains delegate data in dedicated fields. Screen cards are stored collectively in a names file. There are a number of options available to the user for working with these files, all of which are standard DCN Next Generation file options. These consist of opening, creating, deleting and saving files under a new name. All information is entered via a PC, before or during conference proceedings. A considerable amount of data can be specified for each conference participant. Many parameters are not general but delegate specific, including:

- PIN Code
- Card Code for chip card

- Delegate group
 - Delegate country
 - Delegate name
 - Delegate vote weight
 - Delegate seat number
 - Language of delegate screen display (French, German, Italian, Dutch, English, Portuguese, Japanese or Spanish)
 - Simultaneous interpretation language
- If the Chip Card Encoder (LBB 4157/00) and printer are connected to the DCN Next Generation system, chip cards can be encoded by using the ID Card Encoder module (LBB 4181/00) and the labels for the chip cards printed. It is also possible to grant or deny authorization to individual delegates for the following:

- Microphone
- Voting
- Intercom

This is possible when they use an ID card to register, and is carried out using the Attendance Registration and Access Control module (LBB 4178/00). All delegate data is input via the main window. For some entries (first name, last name) the only restriction is the number of characters entered. For other entries (country, group, etc.), the input can easily be selected from a list of options that is presented by the system when the user activates that particular field. This options list can be edited and expanded by the user. In the personal data section, the user can input such delegate data as date-of-birth, address,

telephone number, fax and E-mail number. Certain fields within the screen card can be identified in order to print on an ID card label, or associated (as a screen line) with other software packages such as Microphone Management and Attendance Registration and Access Control.

Installation/Configuration Notes

Information is entered via a PC to compile a database.

Ordering Information

LBB 4180/00 Delegate Database

used to compile a comprehensive database of information relating to participants at a conference or meeting

LBB4180/00

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